

PREFACE TO THE SECOND EDITION

In the present edition of EN 402, the spellings have been checked and corrected. Some minor changes have also been made in relation to details but otherwise the book remains unrevised as for the content. The authors would like to thank Associate Professor **Malithat Promathatavedi** for lending a helping hand in proofreading.

Pat Noisaengsri

Pitsamai Intarachat

William Zeiger

Ramkhamhaeng University

Bangkok

April 2528

PREFACE

THE ENGLISH VIII (EN 402) textbook will be composed of three parts -- Writing about Reading, Letter Writing, and Newswriting. Each part is the work of a different author.

When we began planning this course in August of 2517, the dominant idea that emerged from our discussions was that this will be the last writing course for English majors. What could we best offer our students as a parting gift? What sort of writing would be most valuable to them in the future? These are the questions we put to ourselves. The three parts that we have now produced are our answers.

In “Writing about Reading” the student must first read, and then write **about what** he has read. The process of getting information from books, and then using this information in a written report, can be an important part of any office job, and so we feel it will **be** quite valuable for our students.

“Letter Writing” covers not only business and friendly letters, but also applications, invitations, and other forms. These things are so often stumbling blocks for young graduates that a course in letter writing should be extremely **useful** to them, both socially and in business.

“Newswriting” aims not at making every student a journalist, but at giving him or her the kind of discipline that a working reporter gets. This is traditionally the **best** training for **good** sentence construction, clarity, and conciseness in writing.

These three parts are being published now in manuscript form as experimental works. We plan to use them in teaching EN 402 for one or two semesters to see how suitable they are. We will then revise them on the basis of our experience in the classroom and publish them again, as a single bound edition, hopefully for the first semester of the 25 18-19 school year.

We would like to express our deepest appreciation to Dr. Udom Warotamasikhhadit, Dean of the Faculty of Humanities, and Professor Damri Natesuwan, Chairman of the Department of English, for giving us the opportunity to do this work, and for their encouragement and support. We also would like to thank Miss Charupan Phengsrithong, one of our teaching staff, for proofreading and offering valuable suggestions.

Pat Noisaengsri

Pitsamai Intarachat

William Zeiger

Ramkhamhaeng University

Bangkok

June, 2519